

**BOROUGH OF CARLISLE
COUNCIL MEETING
May 14, 2026
6:00 PM**

MOMENT OF SILENCE..... Councilor James
PLEDGE OF ALLEGIANCE TO THE FLAG..... Councilor James

ROLL CALL

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

Members of the public and visitors may address Borough Council at this time on specific issues of concern relating to Borough government. This is a public meeting, and we welcome your questions, comments and suggestions. Those individuals who called ahead and requested to be on the agenda will be called upon first, and all others will be recognized by raising their hand. The mayor may request that citizens who have concerns with a scheduled agenda item delay their comments until Council addresses that agenda item.

In order to reflect accurate meeting minutes, we ask that those who wish to address Council come forward to the podium. Individuals addressing Council are asked to give their full name and address (business or home) before beginning to speak. Citizens and visitors are asked to keep their comments brief, concise and must be limited to five minutes. This will permit everyone who wishes to speak an opportunity to do so.

PRESENTATIONS

Penn State Dickinson Law Antiracist Development Institute (ADI) Update: TaWanda Hunter Stallworth, Program Manager
First quarter financial update-Jason Cohen, Director of Finance

CITIZENS TO BE HEARD

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

A. Minutes:

*Public Hearing Meeting Minutes April 9, 2026
Council Meeting Minutes April 9, 2026*

**B. Approval of Bills and Investment Transactions:
Expenditures as of April 30, 2026**

General Water Fund	\$ 389,197
Water Fund	\$ 413,224
Stormwater Fund	\$ 100,120
Sewer Fund	\$ 637,981
Solid Waste Fund	\$ 559,431
Capital Project Fund	\$ 811,444
Parking Fund	\$ 64,215

C. Attendance Approvals

1. *Andrea Crouse, Anne Monko & Garth Erickson may attend the 2026 National Recreation Park Association Conference September 29-October 1, 2026, in Philadelphia, PA.*
2. *Maurita Abeln, Director of Water Resources, may attend the 2026 National Security Seminar at the U.S. Army War College, May 31 – June 5, 2026.*

D. HARB-Borough Council may approve Certificate of Appropriateness for the following:

1. *Edith Proctor for the property located at 204 North Hanover Street to install a sign.*
2. *Jexzect Properties, LLC for the property located at 79 East Pomfret Street to construct a 2-story addition, subject to the use of beaded-style siding.*
3. *Freehold Enterprises for the property located at 219 North Hanover Street to demolish an awning/canopy.*
4. *Tara Lay for the property located at 64 South Pitt Street to replace an existing 2nd floor entry door; replace an existing tin roof; and replace a railing, with the option to replace the railing in-kind or continue the post-style railing on the western side along the entire length.*
5. *Rob Neidlinger for the property located at 174-176 East High Street for the emergency repair of existing roof with in-kind replacement.*

E. ERCP

1. *Borough Council may accept the tendered resignation of Christina Kapp from the Human Relations Commission effective immediately.*

F. Parks & Recreation

1. *Borough Council may enter into an agreement with Girl Scout Community 153 for the park adoption of Shaffer Park.*
2. *Borough Council may consider approval of a signage plan dated March 20, 2026, for the 9/11 National Memorial Trail as it passes through Carlisle along portions of Orange and South Streets, Meadow Boulevard, and Shirley Avenue, as proposed by the September 11th National Memorial Trail Alliance.*

G. Public Safety

1. *Borough Council may authorize the annual Halloween Parade sponsored by the Carlisle Parks and Recreation Department and the Borough of Carlisle scheduled for October 22, 2026, from 7:00 p.m.-8:30 p.m. including staging beginning at 5:00 p.m. The street closures include Garrison Lane, East North Street to North Hanover Street to South Hanover Street, Porter Avenue and North Spring Garden Street. Approval is contingent upon PennDOT approval.*
2. *Borough Council may approve the Carlisle Holiday Parade sponsored by the Borough of Carlisle on Thursday, November 19, 2026, from 6:30 p.m. – 8:00 p.m. with line up beginning at 4:30 p.m. The street closures include Garrison Lane, East North Street to North Hanover Street to South Hanover Street and Porter Avenue and North Spring Garden Street. Approval is contingent upon PennDOT's approval.*

3. *Borough Council may approve the May 25, 2026, Memorial Day Parade from 8:00 a.m. - 11:30 a.m.*

- *Parade formation area (8:00 a.m. to 9:00 a.m.). East North and West North Streets between North Pitt Street and North East Street; North Hanover Street between Penn Street and Locust Avenue.*
- *Parade route: (9:00 a.m. to 9:30 a.m.). North Hanover Street from North Street, south past The Square to Pomfret Street, right turn onto Pomfret Street, westbound to South Pitt Street. Right turn onto South Pitt Street. The parade disbands at West High Street.*
- *Memorial Service (9:30 a.m. to 11:00 a.m.). First block of North Hanover Street and South Hanover Street and first block of East High Street and West High Street.*
- *The Memorial Day Ceremony at the Veterans' Memorial Courtyard will begin at 9:30 a.m. Traffic is closed only around the Square per the Special Events Application request. Streets are expected to re-open at 11:30 a.m.*

Approval is contingent upon the receipt of a valid Certificate of Liability Insurance form naming the Borough of Carlisle as an additional insured.

H. Public Works

1. *Borough Council may execute an Agreement with Carlisle Barracks to permit the continued use by Carlisle Barracks of the Borough of Carlisle's compost facility for a 10-year period, subject to the satisfactory review of the Borough Solicitor.*
2. *Borough Council may execute an Agreement with Carlisle Barracks to provide emergency potable water service and regular sanitary sewer service to the Barracks for a 10-year period, subject to the satisfactory review of the Borough Solicitor.*

I. Sustainable Community & Economic Planning

1. *Borough Council may approve an extension request by BL Companies, on behalf of Carlisle Auto Industries, and waive all other requirements of the Borough's Subdivision and Land Development Ordinance ("SALDO"), for Final Land Development Plan – Lot 9, IAC Land Development.*
2. *Borough Council may approve an extension request by BL Companies, on behalf of Carlisle Auto Industries, and waive all other requirements of the Borough's Subdivision and Land Development Ordinance ("SALDO"), for Final Land Development Plan – Former IAC Site, Lot 1.*
3. *Borough Council may approve the 2026 Fees for Barry Isett and Associates and the Permit Fee Resolution for Building Construction and Fire Prevention.*
4. *Borough Council may authorize the renewal of a multi-year Small Government Enterprise License Agreement with ESRI over three (3) years.*
5. *Borough Council may approve the Borough of Carlisle's proposed Program Year 2026 Community Development Block Grant Budget.*

REGULAR AGENDA

TABLED, CONTINUED, AND RECURRING ITEMS

REPORTS FROM ELECTED OFFICIALS

A. Mayor's Report

1. Borough Council may cancel the previously scheduled June 11, 2026 Council Meeting with all business matters being undertaken during the June 3, 2026 Council Workshop Meeting. Furthermore, Borough Council may set its July and August summer meeting schedule and direct the Borough Solicitor to draft and advertise the schedule accordingly.

REPORTS FROM COMMITTEES

A. Budget & Finance

1. Borough Council may approve a contract with Butts Ticket Solutions for the provision of electronic payment processing, software provision, and administrative software access through ParkMobile, subject to the Borough Solicitor's satisfactory review and approval.

B. ERCP

1. Borough Council may appoint Ms. Carolyn Kleiner to a partial term on the Carlisle Borough Civil Service Commission as the second Alternate effective immediately and expiring July 31, 2027.

C. Parks & Recreation

1. Borough Council may enter into an engineering services contract with GFT, Inc. to complete surveying work along with preliminary design work for improvements at the Thornwald Park Amphitheater for improved accessibility, increased pedestrian safety and enhanced access to its surrounding parking areas and trails for a not-to-exceed cost of \$22,300 (Twenty- Two Thousand Three Hundred Dollars), subject to the Borough Solicitor's satisfactory review of the contract.
2. Borough Council may authorize Mayor Shultz as signatory for a grant agreement in the amount of \$25,000 (Twenty-five thousand dollars) received for the Carlisle Borough Comprehensive Recreation, Park & Open Space Plan under the Cumberland County Land Partnerships Grant Program.

D. Public Safety

1. Borough Council may adopt an ordinance amending the Code of the Borough of Carlisle, adopted by Ordinance #2032, and thereafter amended, with respect to Chapter 244, Vehicles and Traffic, to add one on-street handicapped parking space at 134 W. Penn Street. (Roll Call Vote)

E. Public Works

1. Borough Council may enter into an engineering services contract with GFT, Inc. to complete surveying work, infiltration testing, and final design of green stormwater infrastructure projects within Thornwald Park as identified in the Borough's Stormwater Master Plan for a not-to-exceed cost of \$60,600 (Sixty Thousand Six Hundred Dollars), subject to the Borough Solicitor's review and approval of the contract.

2. Borough Council may approve a unit price contract with Alpha Space Control, LLC of Chambersburg, Pennsylvania for the CapCOG 2026-2027 Line Painting Contract, for an amount not to exceed \$25,000 (Twenty-Five Thousand Dollars).

F. Sustainable Community & Economic Development

1. Borough Council may grant the requested waivers and approve the Preliminary/Final Subdivision Plan – Point at Carlisle Plaza, subject to the applicant's acceptance and satisfactory resolution of the conditions listed herein.

NEW BUSINESS - This section includes citizens who would like to address Council on any matter relating to Borough government. Comments under this section are governed according to the requirements under Opportunity for Citizens and Visitors to be Heard.

REPORTS FROM COUNCIL MEMBERS & STAFF

ADJOURNMENT

May-26 – (All meetings will be held at Borough Hall unless otherwise noted.)

25 **Memorial Day-Borough Office Closed**

28 Planning Commission 5:30 PM

Jun-26 – (All meetings will be held at Borough Hall unless otherwise noted.)

1 HARB-Historical Architectural Review Board 5:30 PM

3 Borough Council Workshop 6:00 PM

4 Board of Appeals-*pending submissions 5:00 PM

4 Parks & Recreation-Stuart Community Ctr 7:00 PM

4 Zoning Hearing Board 6:00 PM

11 Borough Council Meeting-TBD 6:00 PM

19 **Juneteenth-Borough Office Closed**

25 Planning Commission 5:30 PM